

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of October 27, 2010

Members Present: Paul Anderson, Tom Davis, Jim Barton, Peter Pippin and Chuck Riggott (Alternate)

Members Absent: Dave Tyler

Others Present: WPCA Superintendent E. Arthur Enderle III, WPCA Attorney Vincent Purnhagen, Board of Finance Member Kathy Pippin and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the East Windsor Water Pollution Control Authority Administration Building, 192 South Water St., East Windsor, CT

I. Designate Alternate

Mr. Riggott sat in for Mr. Tyler.

Mr. Anderson explained that Kory Loucks, a reported with the Journal Inquirer, wanted to be present for information that Mr. Enderle would be providing. Mr. Enderle informed the Board that Mr. Alibozek is the recipient of the New England Water Environment Association Operator of the Year Award. The purpose of this award is to recognize an individual who has shown a high level of interest and performance in wastewater operations and has made significant contributions to the wastewater field. Mr. Enderle nominated Mr. Alibozek for this award. Mr. Alibozek will be presented with the award at the 2011 NEWEA Annual Conference in Boston on Wednesday, January 26, 2011. Mr. Enderle will be attending the award ceremony with Mr. Alibozek; Mr. Anderson and Mr. Davis may also be attending. Mr. Anderson stated that Mr. Alibozek is an asset to the WPCA and the award is well deserved.

II. Acceptance of Minutes of September 29, 2010

Motion: To accept the minutes of September 29, 2010.
Riggott/Davis
Passed unanimously

III. Payment of Bills

Motion: To authorize the payment of the October 2010 bill sheet in the amount of \$20,599.18
Barton/Riggott
Discussion: Mr. Anderson informed the Board that the budget status spreadsheet that was intended to go with the meeting packets will be available at the beginning of the meeting. The Treasurer doesn't want to run two reports separately. Mr. Enderle went over the bill sheet outlining any unusual bills, including the bill from Blake Equipment for the repair of the plant water pumps which are critical to the facility. A new system was put in 8 years ago and it runs 24/7. The water is used for several essential processes at the plant. Mr. Enderle reported that if they lose the system, they will have to go to potable water use. There was a bill from Laboratory Sales for filter papers, a reimbursement to Loubier for a blockage on Windsorville Rd, a bill from Traver Electric for the rebuilding of the sludge pump, WB Mason bill for a new fax machine and the Sears bill for special wrenches and sockets for pump station repairs.
Passed unanimously

****Attorney Purnhagen arrived at 7:10 p.m.***

There was a discussion concerning where the budget was at this time. Mr. Barton said that we are 4 months in to the budget year and about 33% of the budget should be expended. He is concerned that the scheduled overtime is 48% expended. Mr. Enderle explained that scheduled overtime is for weekends and holidays. The emergency overtime line item that is used for alarms and call-ins is 0% expended. All of the overtime, scheduled and emergency, is being paid from the scheduled overtime. Mr. Enderle will talk to the Treasurer about this. Mr. Barton questioned the major equipment repair and sewer line maintenance lines items; Mr. Enderle explained that these lines items are front loaded. They have taken care of things they knew needed to be done; this is nothing unexpected or alarming. Mr. Enderle reported that he is keeping a close eye on the budget.

IV. Receipt of Applications

Peter Koumlelis, Coffee House, 147 Main St, Broad Brook

The application is incomplete; flow data is needed. Mr. Enderle will stop to see the applicant about providing this information. Mr. Anderson explained that once the data is received and approved by Town Engineer Len Norton, the WPCA can sign off on the Certificate of Occupancy. We don't want to hold up the business from operating as long as all conditions are met.

V. Approval of Applications – there were no applications to be approved.

Motion: To suspend the regular meeting for the purpose of holding the public hearing scheduled at 7:30 p.m.
Barton/Riggott
Passed unanimously

VI. Public Hearing Scheduled at 7:30 p.m.

Motion: To open the public hearing scheduled for Coleman Farms East Windsor LLC, 25 Steeple Chase Rd through G-III Holdings LLC, 70 Winkler Rd.
Barton/Riggott
Passed unanimously

There was no one present for Coleman Farms East Windsor LLC, 25 Steeple Chase Rd. Mr. Enderle explained that this is an active adult unit and one half of the FCC has been paid.

There was no one present for M&L Mason's Brook LLC, 7 Mason's Brook Lane. Mr. Enderle explained that this is a single family residential structure and one half of the FCC has been paid.

There was no one present for G-III Holdings LLC, 70 Winkler Rd. Mr. Enderle explained that this is a single family residential structure and one half of the FCC has been paid.

Motion: To close the public hearing for Coleman Farms East Windsor LLC, 25 Steeple Chase Rd through G-III Holdings LLC, 70 Winkler Rd.
Davis/Riggott
Passed unanimously

VII. Legal

Attorney Purnhagen reported they are making progress. He has received permission for the borings from two property owners and has received a promise from the third to provide permission by Friday. Their attorney wants to use his own language on the document. Attorney Purnhagen will order the appraisals as soon as the borings are completed.

****Attorney Purnhagen left the meeting at 7:37 p.m.***

VIII. Action on Facility Connection Charges

Motion: To impose the FCC as published for Coleman Farms East Windsor LLC, 25 Steeple Chase Rd through G-III Holdings LLC, 70 Winkler Rd.
Davis/Riggott
Passed unanimously

IX. Unfinished Business

Prospect Hill Road Benefit Assessments

Mr. Enderle explained that he had put together the packet using the formula from the Newberry Rd Assessments and putting in the pertinent amounts. The first page of the packet is the assessment procedure, the second page is the policy, third page is a detailed spreadsheet and the fourth page is a scaled down version. There was a lengthy discussion regarding the dwelling unit charge. It was explained that the assessments are determined by a three part formula; front footage, assessed value and number of dwelling units. Mr. Anderson asked for a motion to adopt the assessment policy; no motion was made. Mr. Anderson postponed the assessments until the November meeting.

X. New Business

Sewer Manhole and Pipe Rehabilitation

Mr. Enderle explained that there are repairs that are needed. He will put together a packet for next month with the areas that need repair and cost estimates.

Mr. Riggott reported that the manholes on Stoughton Rd had been covered by chip seal. Mr. Enderle said he is aware of this; the manholes will be uncovered but not by the WPCA.

Mr. Enderle explained to the Board that the operators need to get into the tanks. OSHA considers this confined space. Davit bases and arms are needed. Mr. Alibozek has put together prices. The bases are \$430 each, they need eight; the arm is \$843, one is needed and the brackets are \$280-\$360. Permanent bases are needed at all locations but the arm can be moved one location to another. They need to get into the tanks in the next two weeks to switch over before the end of November. Mr. Enderle is confident that there is enough money in major equipment repair for this equipment. They will need to spend \$1500-\$1600 initially. Mr. Barton felt they should do this; get the initial equipment and wait until the end of the budget year to purchase the remainder.

XI. Executive Session

Personnel Matter

Union Contract

Motion: To enter into Executive Session for items listed with Board Members only with Mr. Enderle available on request.
Davis/Riggott
Passed unanimously

XII. Adjournment

Motion: To adjourn the meeting at 9:30 p.m.
Riggott/Barton
Passed unanimously

Respectfully submitted,

Laura Michael
Recording Secretary